

North Region Youth & Junior Championships

Sat 21st & Sun 22nd June 2025

Ullswater Yacht Club

VOLUNTEER ROLES DESCRIPTION

Delivering an event of this scale means we need assistance from supporters and parents to help with a range of roles during the weekend. It is not possible to deliver this event at a financially viable cost to competitors without volunteer input. Without volunteers, this event will not happen.

Volunteers for the key roles at the event have already been identified and include the following;

Event Director (ED)	Event / Course Safety Leader (E/CSL)
Principal Race Officer (PRO)	Green Fleet Coach (GFC)
Junior Fleets Race Officer (JRO)	Regatta Fleet Coach (RFC)
Youth Fleets Race Officer (YRO)	Regatta Fleet Safety & Pastoral Lead (RSL)
Start/Finish Boat Lead	Rookie Lead (RL)
Jury /Protest Chair (JURY)	Results Lead (Results)

Our priority is to deliver a safe and fun event and to maximise everyone's enjoyment of the weekend. We do expect our event volunteers to follow the [NEYYSA behaviour policy](#), which can be found on our website, at all times when they are contributing to the event as a volunteer, this is to ensure their safety and the safety of others as well as ensuring the event is a friendly and supportive place for everyone to spend their leisure time.

We expect all our volunteers to be free from the influence of alcohol or drugs when delivering a volunteer role at this event and to have appropriate experience and/or qualifications to deliver the role they have volunteered for. NEYYSA and UYC reserve the right to remove a volunteer from a position if they have any doubts about the capability or suitability of a volunteer to deliver their role. This applies to all shore and water-based roles.

We are very lucky to have a huge depth of skills and experience in the region amongst the many people who regularly support youth & junior sailing and we very much hope these people will again assist, as they do regularly already, to help deliver this event. Thank you to everyone who has already stepped forward and offered their time to help.

The event team also recognises that it is important to welcome and encourage new volunteers and help them develop skills so all roles have the opportunity of a "buddy" scheme to help less experienced volunteers learn. If you've never helped before, now is the time to get involved.

Generally, volunteers have a lot of fun, meet new people and get to see the action from either a front row seat or a behind-the-scenes but equally important pew!

We need additional assistance to deliver the event in the following areas. Please read the roles we need help with and use the [volunteer sign up](#) system to let us know what you can assist with.

Together we can make this another memorable Festival of Youth & Junior Sailing.

Thank you for your support.

NEYYSA & Ullswater Yacht Club

ON SHORE VOLUNTEER ROLES

Pre-Event

- Assist on Site on Friday.
- Details on what will need to be done not yet clear but general “sorting” and prep on shore. Likely tasks include;
 - Inflating Marks
 - Prepping registration tables
 - Rookie Fleet equipment preparation
 - Boat park prep / organisation
 - Clubhouse prep
 - RIB launch
 - Committee Boat prep

Arrivals

- Help direct vehicles, boats & people to the appropriate location on site.
- Answer queries
- Encourage sensible parking.
- Assist with boat unloading
- Assist with trailer storage

Post-Event

- Assist Sunday evening (& possibly Monday)
- Details on what will need to be done not yet clear but general “sorting” and tidy up.
 - Put Rookie Boats away
 - Tidy club RIBS
 - Assist with loan RIB trailer loading
 - Marshall campsite & parking
 - Litter pick
 - Lost Property!

Registration

- An indoor role for several volunteers on Friday evening (1800-2100) & Saturday morning (usually 08:00 – 08:45).
- Collect registration packs *at 1745/0745* Follow instructions on pre-prepared packs to register all competitors, confirm sail number and fleet. Hand out bibs where appropriate & any other equipment as required.
- Answer any questions (crib sheet available).
- No experience or technical knowledge required.

Event Office

- An indoor role for the whole day, or morning/afternoon slots, helping with general admin.
- Answering queries and contacting parents of sailors who retire early etc. (No experience or technical knowledge required).
- Send messages on Telegram as needed.
- This can be done on a rota basis between a number of people.

Results

- Assist with entering results into sailwave and publishing them to Telegram.
- Raise scoring queries with the race management team.
- This suits someone who likes a calm, quiet task and pays attention to detail. (No experience or technical knowledge required).

- This is not a full-time role but will be required periodically during the day and immediately after the fleets come ashore each evening.
- This role can be shared between a number of people.
- If you are interested in learning how to run the results programme, training will be given by someone experienced in processing large event results.

Jury & Protest Committee Members

- The lead for this role will be filled by a volunteer with RYA umpire / judge qualifications.
- There are volunteer spaces on the protest committee.
- This will suit anyone who is interested in the rules and fair sailing, no sailing experience needed but ability to interpret the rule book and then debate sensibly and constructively will be useful.
- Any sailor or parent interested in joining a protest committee to learn how it all works is welcome assist for a protest being heard for a different class to the one the sailor is competing in, please contact the event organisers to find out more details.

Prizes Support

- A Sunday afternoon role, assisting the Event Director to lay out trophies/prizes in preparation for the prize-giving. (No experience or technical knowledge required).

First Aid

- Needs First Aid Certificate as recognised by the RYA but higher level medical training &/or experience will be appreciated.
- This role can be shared between a number of people on a rota basis during the weekend.

Bridge

- An indoor role in the race office.
- Using a VHF radio, monitor & record all radio communication, recording all relevant information. Liaise between PRO / CSL / Tally / Beachmaster and Race Office.
- Ability to stay calm and process information methodically an advantage.
- This suits someone who likes to know what is going on out on the water but prefers to stay on shore.
- No experience or technical knowledge required but ability to use a VHF radio an advantage.
- This role can be on a rota basis between a number of volunteers during the weekend, ideally two people are needed for each rota slot.

Tally

- A team leader is required for the full day.
- Two volunteers for each fleet are required.
- Check all tally bands are in place on the boards once registration is closed.
- Hand out tally bands to all sailors, report to bridge any tallies not taken immediately after launch.
- One person to stay with the Tally board all day to record retirees etc (this can be split into shifts and does not need to be the same volunteer all day).
- All tally volunteers to help collect tallies at the end of sailing.
- Report to bridge when all tallies accounted for.
- No experience or technical knowledge required.

Beachmaster

- One volunteer per fleet is required.
- Co-ordinate the safe launch & recovery of sailors. Liaise with tally board / bridge about launch times / missing tallies / retirees.
- Given the scale of this event, this role does require previous experience.
- Wear suitable clothing / footwear to be near the water.

This role requires someone that is confident using a vhf radio, talking to others and communicating instructions.

Slipway Managers

- Wear a hi-vis jacket so you can be identified.
- Direct volunteers, manage trolley storage, request trollies.
- Wear suitable clothing / footwear to be near the water.

Launch / Recovery Support

All parents are expected to support sailors launching & recovery, particularly removing trollies from the water to allow rapid launching of all fleets. The Beach master and Slipway managers will direct launching, trolley storage & recovery and liaise with the event team.

Wellies or waders are an advantage but not essential. If you enter the water, you must wear a buoyancy aid.

Rib Launch & Recovery

This is not required at this event. RIB owners will liaise with UYC staff to launch & recover their RIBS.

Photography

You do not need to be a professional, just someone who enjoys taking pictures!

Using your own camera or phone to take photos / videos of all the action – either ashore and/or whilst on the water. We'd like a full record of the event – pre launch, spectators, evening socials as well as the fun on the water.

Multiple photographers are very welcome.

Any photos can be sent via WhatsApp or email to the event office.

You must comply with NEYYSA's social media and image consent policy which is available on the website and is also referenced in the Notice of Race & on the entry form.

If we use your photos in our media reports you will get credited.

ON THE WATER VOLUNTEER ROLES:

Committee Boat

- Recording start & finish information
- Managing flags / sound signals etc under the direction of the PRO.
- There is a variety of tasks on board to suit all, from those with no experience to those with lots. This is a good way to get out on the water and see the racing up close (and more comfortable than a RIB).
- You need to have clothing appropriate to spend the day on the water in an open boat.

Junior Fleets Finish Boat

- Recording an accurate set of finishing results.
- You may need to need to help anchor the boat for the start/finish as directed by the race officer.
- At least two people are needed to call/record numbers.
- You need to have clothing appropriate to spend the day on the water in an open boat.
- No experience required. Full instructions will be given.

Safety Fleet

- To helm a safety RIB you will must have RYA PB2 and have experience of contributing to the safety team at a large event.
- Follow instructions from the Course Safety Leader (CSL).
- RIB crews do not need experience or qualifications.
- A variety of tasks to help with the safety of the sailors at all times.
- Rib helms/crew will need to attend the daily safety briefing (8am).
- You need to have clothing appropriate to spend the day on the water in an open boat.

Mark Layer

- Ideally you will have the RYA Mark Laying qualification, be working towards this qualification or have lots of experience of setting courses and laying marks.
- RIB drivers must have a minimum of RYA PB2.
- Lay courses per the direction of the Race Officer & provide course conditions input as requested.
- Knowledge of anchors & tackle useful but not essential.
- Mark laying boat crews do not need experience or qualifications but will be expected to pull a lot of mark anchors up & down during the day.
- In inclement weather, the mark laying boats will provide additional safety cover.
- You need to have clothing appropriate to spend the day on the water in an open boat.

Event Safety / Course Safety Lead (ESL/CSL)

- Liaise closely with the race team and event team to manage the safety fleet as necessary to deliver a safe racing event.
- In inclement weather, deploy the mark laying boats to provide additional safety cover.
- ESL/CSL must hold RYA PB2 as a minimum and have prior experience of providing this role at a smaller event.
- RIB crew does not need to have any prior experience of this role.
- You need to have clothing appropriate to spend the day on the water in an open boat.

Rookie Fleet Lead (RL)

- Liaise closely with the event team to deliver a safe and fun experience for the rookie sailors giving them maximum opportunity to develop their sailing skills over the weekend using a varied programme of sailing exercises, games and equipment.
- Manage the Rookie team members and safety cover.
- Liaise with the Regatta fleet as necessary.

Rookie Fleet Support Team

- Work under direction of the Rookie Fleet Lead to support the young sailors during their time on and off the water while they improve their sailing skills.
- Ideally you will have RYA Assistant Instructor, RYA Dinghy Instructor or RYA Senior Instructor qualifications or similar skills and experience.
- RYA PB2 an advantage but not essential.
- You must have the ability to safely sail a large double handed boat (in all conditions) with inexperienced young crews whilst providing support and reassurance as needed. Pending conditions, you may be expected to supervise the young sailors helming the boat.

- **Rookie Fleet Shore Support Team**

- Provide additional support from the shore for launching & recovery of the Rookie Fleet whenever they launch or return to shore.
- Additional adult supervision on shore may also be needed.
- No experience or skills needed apart from a willingness to get involved.

Saturday Late Afternoon Watersports Activity Support Prep & Pack Up

- Assist with preparing kit for the demo sessions and Try Wingfoiling / Paddleboarding. No experience needed, the session leaders will provide information on what is required.
- Help put kit away after the sessions. No experience required, the session leaders will provide information on what is needed.

Saturday Late Afternoon Watersports Activity Safety Support

- Safety Boat Driver & Crew to provide safety cover for the sessions.
- The intention is for these safety teams to be different to the racing safety teams so that volunteers who have been on the water all day can be stood down and a different team take over.
- Assist with putting RIBS onto overnight moorings after the sessions.